

61010 Place Directorate Correspondence

From: [REDACTED] <[\[REDACTED\]@royalhighlandcentre.co.uk](mailto:[REDACTED]@royalhighlandcentre.co.uk)>

Sent: 17 November 2025 09:40

To: [REDACTED] <[\[REDACTED\]@edinburgh.gov.uk](mailto:[REDACTED]@edinburgh.gov.uk)>; [REDACTED]
[REDACTED] <[\[REDACTED\]@edinburgh.gov.uk](mailto:[REDACTED]@edinburgh.gov.uk)>

Cc: [REDACTED] <[\[REDACTED\]@royalhighlandcentre.co.uk](mailto:[REDACTED]@royalhighlandcentre.co.uk)>; [REDACTED]
[REDACTED] <[\[REDACTED\]@royalhighlandcentre.co.uk](mailto:[REDACTED]@royalhighlandcentre.co.uk)>

Subject: Terminal V EPOG

Morning,

As discussed, I have now spoken to the event organisers and they will be ready for an EPOG week commencing 16th Feb with the intention to go to the 2nd March committee.

Would that week work for you and if so can we arrange?

Thanks

[REDACTED]

[REDACTED]

Head of Events and Public Safety

From: [REDACTED]

Sent: 17 November 2025 10:13

To: [REDACTED] ; [REDACTED] ; [REDACTED]

Cc: [REDACTED] ; [REDACTED] ; [REDACTED]

Subject: Re: Terminal V EPOG

Hi, [REDACTED]

Thanks for letting us know.

My colleague @ [REDACTED] has been allocated this event, so I will let him arrange with you the dates and times for this EPOG.

I don't want to speak on his behalf however, I just wanted to flag that the suggested week may be complex from a Public Safety perspective as both [REDACTED] & I are out on a training course, meaning our team numbers will be significant low.

If possible, could we look at moving the meeting to the following week (wb 23rd), or wb 3rd February before we break off? If this causes any issues we can discuss with [REDACTED] once he is back from leave regarding cover in our absence.

Thanks

[REDACTED]

[REDACTED] | Events & Venues Safety Officer | Culture & Wellbeing Directorate

The City of Edinburgh Council, City Chambers, Room 9/49, 249 High Street, Edinburgh, EH1 1YJ

From: [redacted]@edinburgh.gov.uk>
Sent: 17 November 2025 11:18
To: [redacted]@edinburgh.gov.uk>; [redacted]@royalhighlandcentre.co.uk>
Cc: [redacted]@royalhighlandcentre.co.uk>; [redacted]@royalhighlandcentre.co.uk>; [redacted]@edinburgh.gov.uk>
Subject: RE: Terminal V EPOG

Good morning [redacted],

I hope this reaches you well.

Following on from my voicemail message regarding possible dates for the forthcoming **Terminal V EPOG's**, can I please suggest that we look at the following timeline:-

1st EPOG – week commencing 2nd February 2026

2nd EPOG – week commencing 2nd March 2026

3rd EPOG – week commencing 6th April 2026

Event Dates – 18th & 19th April 2026

As per information provided by [redacted], I am on a training course on the whole week commencing 9th Feb and 23rd Feb, so the dates above would ideally fit around my schedule, hopefully yours and the event organises too.

With regards to the EPOG's, I am happy to share event documentation with the stakeholders once you are in receipt of these. If you would like to discuss the forthcoming event then please give me a call directly.

Best wishes.

Regards,

[redacted] | **Event and Venue Safety Officer | Culture & Wellbeing Directorate**
The City of Edinburgh Council, City Chambers, Room 9/49, 249 High Street, Edinburgh, EH1 1YJ

From: [redacted]@edinburgh.gov.uk>
Sent: Thursday, December 11, 2025 4:18 PM
To: [redacted]@royalhighlandcentre.co.uk>
Subject: Terminal V (April Event) - EPOG Invite List.

Good afternoon [redacted],

I hope this finds you well.

Just reaching out to you with regards to a 'contractors' list that you would wish to be invited to the **EPOG for the Terminal V event in April 2026**.

As a timeline goes, I am looking to send the initial invite on the week commencing the 5th January 2026, with the documents to follow towards the end of the month.

Aiming for Wednesday 4th February @ 10:00am for the EPOG.

If you could kindly supply me with a list of those you would wish to be present that would be greatly appreciated.

Best wishes,

██████████ - Event and Venue Safety Officer, Culture & Wellbeing Directorate,

The City of Edinburgh Council, City Chambers,

Room 9/49, 249 High Street, Edinburgh. EH1 1YJ

From: ██████████
Sent: 18 December 2025 14:40
To: ██████████
Subject: Re: Terminal V (April Event) - EPOG Invite List.

Good afternoon ██████████,

I hope you're keeping well!

Please see attached the list of invitees for the Terminal V EPOG. The proposed date works for us.

We're already working on getting the documentation together. I'll send over the V1 documentation by the 12th of January. Hope that timeline works for you.

Have a Merry Christmas and a Happy New Year! 🎄 ✨

Many thanks,

██████████
Event Manager

From: ██████████@edinburgh.gov.uk>
Sent: 18 December 2025 14:58
To: ██████████@royalhighlandcentre.co.uk>
Subject: RE: Terminal V (April Event) - EPOG Invite List.

Good afternoon ██████████,

I hope this reaches you well.

Thank you for your email and attached document, very much appreciated.

I am happy to receive the v1 documents whenever suits you and will circulate to the stakeholders accordingly.

I hope that you manage to get some downtime over the Christmas & New Year period to re-charge the batteries.

Looking forward to working with you in 2026.

Best wishes,

██████████ - Event and Venue Safety Officer, Culture & Wellbeing Directorate,
The City of Edinburgh Council, City Chambers,
Room 9/49, 249 High Street, Edinburgh. EH1 1YJ

From: ██████████
Sent: 06 January 2026 10:43
To: PublicSpaces
Subject: RHC - Terminal V April

Good afternoon,

Please find attached the Public Spaces Form for the Terminal V April.

The supporting documentation will be provided to the Public Safety team in line with the agreed timeline, and the licence application will be submitted by the client and various stakeholders.

If you have any questions, please don't hesitate to get in touch.

Many thanks,

██████████
Event Manager

From: ██████████ <██████████@edinburgh.gov.uk>
Sent: 09 January 2026 08:16
To: ██████████ <██████████@edinburgh.gov.uk>; ██████████ <██████████@edinburgh.gov.uk>; Ask Noise <AskNoise@edinburgh.gov.uk>; ██████████ <nsiservices.co.uk>; Events <Events@edinburgh.gov.uk>; ██████████ <██████████@edinburgh.gov.uk>; Licensing Archive <Licensing.arc@edinburgh.gov.uk>; ██████████ <██████████@edinburgh.gov.uk>; ██████████ <██████████@edinburgh.gov.uk>; Public Conveniences <public.conveniences@edinburgh.gov.uk>; Public Safety <publicsafety@edinburgh.gov.uk>; Roads Events <Roads.events@edinburgh.gov.uk>
Subject: Internal Notification, Terminal V 18 - 19 April 2026, Royal Highland Centre - PS#SM1943, 100% charge

Good morning

Please see attached an application for Terminal V at the Royal Highland Centre.
Please let me have any comments by 23/01/26.

Many thanks

[Redacted]

Public spaces events process now live!

Find details here:

[Event planning for public spaces - The City of Edinburgh Council](#)

[Redacted] | Public Spaces Officer | Operational Services | Room 9.48 | City Chambers | 249 High Street | Edinburgh | EH1 1YJ |

From: [Redacted]@edinburgh.gov.uk>

Sent: 09 January 2026 14:43

To: [Redacted]@edinburgh.gov.uk>

Subject: RE: Internal Notification, Terminal V 18 - 19 April 2026, Royal Highland Centre - PS#SM1943, 100% charge

Good afternoon,

In principle we do not have concerns about this event – we would expect music noise / announcements to be controlled so as not to disturb nearby residents. Appropriate noise conditions will be placed on the relevant civic licences.

Many thanks

[Redacted]

[Redacted] | Acting Team Leader | Environmental Protection | Regulatory Services | Directorate of Place | The City of Edinburgh Council | Waverley Court, 4 East Market Street, Edinburgh, EH8 8BG |

From: [Redacted]@edinburgh.gov.uk>

Sent: 12 January 2026 10:57

To: [Redacted]@edinburgh.gov.uk>

Cc: [Redacted]@nslservices.co.uk>

Subject: RE: Internal Notification, Terminal V 18 - 19 April 2026, Royal Highland Centre - PS#SM1943, 100% charge

Hi [REDACTED]

No comments from Parking Ops.

Thanks

[REDACTED]

From: [REDACTED]@edinburgh.gov.uk>
Sent: 12 January 2026 16:26
To: [REDACTED]@edinburgh.gov.uk>
Cc: [REDACTED]@edinburgh.gov.uk>; [REDACTED]
[REDACTED]@edinburgh.gov.uk>; [REDACTED]@edinburgh.gov.uk>; [REDACTED]
(Police Scotland) [REDACTED]@Scotland.pnn.police.uk>; [REDACTED]
[REDACTED]@edinburgh.gov.uk>; Events <Events@edinburgh.gov.uk>; [REDACTED]
[REDACTED]@edinburgh.gov.uk>; [REDACTED]@edinburgh.gov.uk>; [REDACTED]
[REDACTED]@edinburgh.gov.uk>; [REDACTED]@edinburgh.gov.uk>;
Parking <Parking@edinburgh.gov.uk>; Parking Services Contract
<Parking.Contract@edinburgh.gov.uk>; Public Safety <publicsafety@edinburgh.gov.uk>;
PublicSpaces <publicspaces@edinburgh.gov.uk>; [REDACTED]@mcgillsbuses.co.uk>;
[REDACTED]@lothianbuses.co.uk>; [REDACTED]@bordersbuses.co.uk) [REDACTED]@bordersbuses.co.uk>;
[REDACTED]@lothianbuses.co.uk>; [REDACTED]@edinburgh.gov.uk>;
[REDACTED] (McGills Buses) [REDACTED]@mcgillsbuses.co.uk>; [REDACTED]
[REDACTED]@mcgillsbuses.co.uk>; Edinburgh Coachlines
[REDACTED]@edinburghcoachlines.com>; [REDACTED] Lothian Buses
[REDACTED]@lothianbuses.co.uk>; [REDACTED]@emhbus.com>; Eve Coaches
[REDACTED]@evecoaches.co.uk>; [REDACTED]@westcoastmotors.co.uk>; [REDACTED]
[REDACTED]@mcgillsbuses.co.uk>; [REDACTED]@edinburghcoachlines.com>; [REDACTED]
[REDACTED]@stagecoachbus.com>; Kevin Wood <kevin.wood@taxi-edinburgh.co.uk>; [REDACTED]
[REDACTED]@bordersbuses.co.uk>; [REDACTED]@citycabs.co.uk>; Lothian Buses
[REDACTED]@lothianbuses.co.uk>; [REDACTED]@edinburghtrams.com>; [REDACTED]
[REDACTED]@mcgillsbuses.co.uk>; Prentice Westwood Coaches
[REDACTED]@prenticewestwoodcoaches.co.uk>; [REDACTED] (McGills Buses)
[REDACTED]@mcgillsbuses.co.uk>; [REDACTED] (Stagecoach) [REDACTED]@stagecoachbus.com>; [REDACTED]
[REDACTED]@mcgillsbuses.co.uk>; [REDACTED]@stagecoachbus.com>;
[REDACTED]@citycabs.co.uk>; [REDACTED]
[REDACTED]@mcgillsbuses.co.uk>; [REDACTED]@bordersbuses.co.uk)
[REDACTED]@bordersbuses.co.uk>; Waverley Travel [REDACTED]>
Subject: Terminal V - Saturday 18 and Sunday 19 April 2026 (PS#SM1943)
Importance: High

[REDACTED]

Issues with the proposed route: No

Notes: None

Traffic Management Cost Estimate required: No

EPOG Required: No

Traffic Management: None

Traffic Impact: 2

Category: Cat 5 (100%)

Size: For comments

Late Notice: No

Traffic Management: None

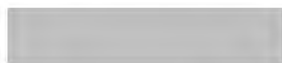
Staff required: No

Supervisors Briefing: No

Transport Partners:

PERMIT	TRAFFIC SIGNALS	STREET LIGHTING	PARKING ENFORCEMENT	PARKING DISPENSATION	PARKING BAY SUSPENSIONS
No	No	No	No	No	No

Thanks




[Redacted] | Senior Transport Team Leader
Network Management & Enforcement | Citywide Road Events Team
The City of Edinburgh Council | Place Management
Waverley Court | 4 East Market Street - Level G.3. | Edinburgh | EH8 8BG

From: [Redacted] <[\[Redacted\]@royalhighlandcentre.co.uk](mailto:[Redacted]@royalhighlandcentre.co.uk)>
Sent: 13 January 2026 16:16
To: [Redacted] <[\[Redacted\]@edinburgh.gov.uk](mailto:[Redacted]@edinburgh.gov.uk)>
Cc: [Redacted] <[\[Redacted\]@royalhighlandcentre.co.uk](mailto:[Redacted]@royalhighlandcentre.co.uk)>
Subject: Re: Terminal V (April Event) - EPOG

Hi [Redacted],

Happy New Year!

I hope you're keeping well and managed to get some well-deserved time off in the festive period. 😊

Please use the following link to access the V1 EPOG documentation drop:  [Terminal V April - EPOG Documentation V1](#)

There are a couple of items still missing. I'll aim to send these over the week before the EPOG.

Any issues, please let me know.

Many thanks,

[REDACTED]

Event Manager

From: [REDACTED] <[\[REDACTED\]@edinburgh.gov.uk](mailto:[REDACTED]@edinburgh.gov.uk)>
Sent: 13 January 2026 4:52 PM
To: [REDACTED] <[\[REDACTED\]@royalhighlandcentre.co.uk](mailto:[REDACTED]@royalhighlandcentre.co.uk)>
Cc: [REDACTED] <[\[REDACTED\]@royalhighlandcentre.co.uk](mailto:[REDACTED]@royalhighlandcentre.co.uk)>
Subject: RE: Terminal V (April Event) - EPOG

Good afternoon [REDACTED],

I trust this reaches you well and best wishes for 2026.

The festive period was a little manic as public safety were involved in events from the 27th December to New Years Eve, so kept busy busy.

Thank you so much for sending the link to the v1 documents for Terminal V, very much appreciated.

Speak to you soon.

Best wishes,

[REDACTED] - Event and Venue Safety Officer, Culture & Wellbeing Directorate,

The City of Edinburgh Council, City Chambers,

Room 9/49, 249 High Street, Edinburgh. EH1 1YJ

On Thu, 15 Jan 2026 at 13:51, [REDACTED] <[\[REDACTED\]@edinburgh.gov.uk](mailto:[REDACTED]@edinburgh.gov.uk)> wrote:

Good Afternoon,

I refer to the PEL (Ref571349) and MOL (Ref 571413) applications for Terminal V Easter to be held at Royal Highland Centre on 18/04/26 to 19/04/26.

1. MOL : Please provide a list of all proposed food and drink vendors attending the event.
2. PEL : Can you confirm if lasers are intended to be used. If so please provide an event specific Risk Assessment for any lasers and special effects to be used at the event.

I look forward to hearing from you.

Kind Regards,

[REDACTED] | Environmental Health Officer | Food Health and Safety | The City of
Edinburgh Council, Waverley Court Level 1, 4 East Market Street, Edinburgh, EH8 8BG |

From: [REDACTED] <[\[REDACTED\]@hassardlicensing.co.uk](mailto:[REDACTED]@hassardlicensing.co.uk)>
Sent: 15 January 2026 14:08
To: [REDACTED] <[\[REDACTED\]@edinburgh.gov.uk](mailto:[REDACTED]@edinburgh.gov.uk)>; [REDACTED] <[\[REDACTED\]@hassardlicensing.co.uk](mailto:[REDACTED]@hassardlicensing.co.uk)>
Subject: Re: Terminal V Easter PEL and MOL Licence Applications 571349 and 571413

Hi [REDACTED],

Yes, I will certainly go back to the team and get this information to you. As I'm sure you can appreciate, being 3 months out from the event, the proposed vendors are still being finalised, so as soon as we have that, we will send it on to you.

Many thanks,

[REDACTED]
Practice Manager
Hassard Licensing Ltd.

From: [REDACTED]
Sent: 15 January 2026 15:02
To: [REDACTED] <[\[REDACTED\]@hassardlicensing.co.uk](mailto:[REDACTED]@hassardlicensing.co.uk)>; [REDACTED] <[\[REDACTED\]@hassardlicensing.co.uk](mailto:[REDACTED]@hassardlicensing.co.uk)>
Subject: RE: Terminal V Easter PEL and MOL Licence Applications 571349 and 571413

Hi [REDACTED],

That's fine thanks.

Kind Regards

[REDACTED]

[REDACTED] | Environmental Health Officer | Food Health and Safety | The City of
Edinburgh Council, Waverley Court Level 1, 4 East Market Street, Edinburgh, EH8 8BG |

From: [REDACTED] <[\[REDACTED\]@edinburgh.gov.uk](mailto:[REDACTED]@edinburgh.gov.uk)>
Sent: 15 January 2026 18:09
To: [REDACTED] <[\[REDACTED\]@edinburgh.gov.uk](mailto:[REDACTED]@edinburgh.gov.uk)>; [REDACTED]
[REDACTED] <[\[REDACTED\]@edinburgh.gov.uk](mailto:[REDACTED]@edinburgh.gov.uk)>; [REDACTED]

[redacted]@edinburgh.gov.uk>; [redacted]@edinburgh.gov.uk>

Subject: OT

Hello,

Attached Is OT I have requested approval for.

Any additions, amendments send to me asap please.

Regards,

[redacted] | **Event and Public Safety Operations Manager | Operational Services Directorate**
The City of Edinburgh Council, City Chambers, Room 9/49, 249 High Street, Edinburgh, EH1 1YJ

From: [redacted]@edinburgh.gov.uk>

Sent: 16 January 2026 07:48

To: [redacted]@edinburgh.gov.uk>

Subject: RE: OT

Good morning [redacted] and happy Friday 😊

In addition to the details provided in the OT list, the only addition I can see for myself will be:-

Name of employee	Employee number	Date & Time of overtime	Number of hours proposed	Weekend work (Y/N)	Reason why overtime required and why TOIL cannot be worked
[redacted]	Grade [redacted]	18 April 2026 18:30 – 23:30	5	Y	Terminal V Event (RHC) – Ingress & hard closure, crowd dynamics and density, crowd behaviours and egress at event end.

Best wishes,

[redacted] - Event and Venue Safety Officer, Culture & Wellbeing Directorate,
The City of Edinburgh Council, City Chambers,
Room 9/49, 249 High Street, Edinburgh. EH1 1YJ

From: [redacted]@royalhighlandcentre.co.uk>

Sent: 28 January 2026 16:22

To: [redacted]@edinburgh.gov.uk>

Cc: [redacted]@royalhighlandcentre.co.uk>

Subject: Re: Terminal V (April Event) - EPOG

Hi [REDACTED],

I hope you're well!

Please use the following link to access the updated folder of EPOG documentation: ☐
[Terminal V April - 1st EPOG Documentation V2](#)

If you could please share this with the EPOG group.

Any issues, do let me know.

Many thanks,

[REDACTED]

Event Manager

From: [REDACTED] [@edinburgh.gov.uk](mailto:[REDACTED]@edinburgh.gov.uk)>
Sent: Wednesday, January 28, 2026 5:11 PM
To: [REDACTED] [@royalhighlandcentre.co.uk](mailto:[REDACTED]@royalhighlandcentre.co.uk)>
Cc: [REDACTED] [@royalhighlandcentre.co.uk](mailto:[REDACTED]@royalhighlandcentre.co.uk)>
Subject: RE: Terminal V (April Event) - EPOG Document Update.

Good evening [REDACTED],

I trust this finds you well and thank you for the event document update.

I am in the middle of my Level 5 Crowd Management Course (excellent content).

I shall be sharing the link with all the stakeholders before the close of play today.

Speak to you soon.

Best wishes,

[REDACTED] - **Event and Venue Safety Officer.**


The City of Edinburgh Council,

City Chambers, Room 9/49,

249 High Street,

Edinburgh. EH1 1YJ

From: [REDACTED]@royalhighlandcentre.co.uk>
Sent: 29 January 2026 10:24
To: [REDACTED]@edinburgh.gov.uk>
Cc: [REDACTED]@royalhighlandcentre.co.uk>
Subject: Re: Terminal V (April Event) - EPOG Document Update.

 External email >

Good morning [REDACTED],

That sounds like a great course, hope you found it insightful.

Thank you for sharing it with the EPOG group.

Many thanks,

[REDACTED]
Event Manager

From: [REDACTED]@edinburgh.gov.uk>
Sent: 04 February 2026 09:39
To: [REDACTED]@edinburgh.gov.uk>
Subject: FW: Terminal V - Saturday 18 and Sunday 19 April 2026 (PS#SM1943)
Importance: High

Hi [REDACTED]

Please find attached a public spaces event application form for:

Event:	Terminal V
Location:	Royal Highland Centre (Ward 01)
Event Date(s):	Saturday 18th & Sunday 19th April 2026
Restrictions:	TBC but likely - Road closure and no waiting, loading & unloading restrictions and banned turn.

Event times are 12 noon to 11pm each day.

I'd be grateful for any roads/transport related comments or objections you have to the contents.

Kind regards,

[REDACTED]

From: [REDACTED]@edinburgh.gov.uk>
Sent: 04 February 2026 11:53

To: SRWR Roads Events <srwr.events@edinburgh.gov.uk>

Subject: SRWR Event Registration - Terminal V - 18th and 19th April 2026

Importance: High

Good afternoon,

Please find attached a registration spreadsheet for:

Terminal V to be held on **Saturday 18th** and **Sunday 19th April 2026** at the Royal Highland Centre.

This form of Terminal V was last registered in April 2025 with la(s): event LA REF **3795635**

I am waiting on confirmation of the TTRO request so don't have a TTRO notice ready for attached or confirmed timings, however, I have used last years timings as a starting point so as not to hold up this registration.

I will provide a copy of the TTRO notice and advise of any changes to timings in due course.

Any questions, please do not hesitate to get in touch.

Kind regards,

[Redacted]

I Technician I Citywide Road Events Team I Network Management & Enforcement I Operational Services I Place

The City of Edinburgh Council, Waverley Court, Level G.4, 4 East Market Street, Edinburgh, EH8 8BG I

From: [Redacted] <[\[Redacted\]@crexcell.com](mailto:[Redacted]@crexcell.com)>

Sent: 04 February 2026 12:37

To: Road Permits <roadpermits@edinburgh.gov.uk>

Cc: [Redacted] <[\[Redacted\]@edinburgh.gov.uk](mailto:[Redacted]@edinburgh.gov.uk)>

Subject: Section 58 application - Terminal V, Royal highland Centre

Good afternoon,

Please find the attached application for Terminal V at the Royal Highland Centre on 18 / 19 April 2026.

If I can be of any further assistance, please do not hesitate to contact me.

Kind regards,

[Redacted]

[Redacted]

Safety & Technical Services
Crexcell Limited.

From: PublicSpaces <publicspaces@edinburgh.gov.uk>

Sent: 04 February 2026 15:57

To: [redacted]@edinburgh.gov.uk>; [redacted]
[redacted]@edinburgh.gov.uk>
Subject: FW: Terminal V - Saturday 18 and Sunday 19 April 2026 (PS#SM1943)
Importance: High

Hi [redacted] and [redacted]

Any concerns with me issuing permission in principle for this one?

Cheers

[redacted]


Public spaces events process now live!

Find details here:

[Event planning for public spaces - The City of Edinburgh Council](#)

[redacted] | Public Spaces Officer | Operational Services | Room 9.48 | City Chambers | 249 High Street | Edinburgh | EH1 1YJ |

From: [redacted]@roguecitypro.co.uk>
Sent: 05 February 2026 12:22
To: [redacted]@edinburgh.gov.uk>
Cc: [redacted]@edinburgh.gov.uk>; [redacted]
[redacted]@edinburgh.gov.uk>
Subject: Re: Presentation from yesterday

 External email >

Hello chaps

Apologies, we had sent to [redacted] to forward on but there's maybe a delay there

Here is a copy for you just in case

[redacted]

Creative Director
Rogue City Productions

From: [redacted]@edinburgh.gov.uk>
Date: Thursday, 5 February 2026 at 12:41
To: [redacted]@roguecitypro.co.uk>
Cc: [redacted]@edinburgh.gov.uk>, [redacted]

[redacted]@edinburgh.gov.uk>

Subject: Presentation from yesterday

Hi [redacted],

Hope you're well; I was just wondering if you'd had a chance to share the presentation from yesterday? I'm working on the EPOG minutes and want to make sure that it is included.

Thank you!

Yours aye,

[redacted]

From: [redacted]@crexcell.com>
Sent: 06 February 2026 10:04
To: [redacted]@edinburgh.gov.uk>
Subject: Drawings will help!

 External email >

Kind regards,

[redacted]

[redacted]
Safety & Technical Services
Crexcell Limited.

From: [redacted]@edinburgh.gov.uk>
Sent: 06 February 2026 11:25
To: PublicSpaces <publicspaces@edinburgh.gov.uk>; [redacted]
[redacted]@edinburgh.gov.uk>; [redacted]@edinburgh.gov.uk>
Subject: RE: Terminal V - Saturday 18 and Sunday 19 April 2026 (PS#SM1943)

Good morning,

Sorry for the delay in getting back to you, site visits have been taking up my time.

After the EPOG that took place on Wednesday, it was decided that no follow up EPOG will be required.

The licences for the event are still to be heard at the forthcoming Committee meeting, however I don't foresee any issues or concerns that would see them not granted. All the documents received from the event organisers/stakeholders all seem fine to me.

I have no concerns with permission being granted for this event.

Best wishes,

[REDACTED] - Event and Venue Safety Officer.

The City of Edinburgh Council,
City Chambers, Room 9/49,
249 High Street,
Edinburgh. EH1 1YJ

From: [REDACTED]@edinburgh.gov.uk>

Sent: 06 February 2026 13:02

To: PublicSpaces <publicspaces@edinburgh.gov.uk>

Cc: [REDACTED]@edinburgh.gov.uk>

Subject: RE: Terminal V - Saturday 18 and Sunday 19 April 2026 (PS#SM1943)

Hi [REDACTED],

The Citywide Road Events Team have assessed this application and in principle there are no known issues or conflicts affecting this event taking place.

FYI - although it was not noted on the application form, we have since received a request for a temporary traffic regulation order (TTRO) which will be progressed accordingly. This means that there will be roads events costs associated with this event. Not sure if you will mention this in your permission letter as it was not noted on the application form.

Kind regards,

[REDACTED]

From: PublicSpaces <publicspaces@edinburgh.gov.uk>

Sent: 06 February 2026 14:55

To: [REDACTED]@royalhighlandcentre.co.uk>

Cc: [REDACTED]@edinburgh.gov.uk>

Subject: Permission in Principle - RHC - Terminal V April

Good afternoon [REDACTED]

Please see attached your permission in principle, I hope your event goes well and if you have any further questions, please just let me know.

Kind regards

[REDACTED]

Public spaces events process now live!

Find details here:

[Event planning for public spaces - The City of Edinburgh Council](#)

From: [REDACTED] <[REDACTED]@edinburgh.gov.uk>
Sent: 06 February 2026 18:17
To: [REDACTED] <[REDACTED]@roguecitypro.co.uk>; [REDACTED] <[REDACTED]@roguecitypro.co.uk>; [REDACTED] <[REDACTED]@rougecitypro.co.uk>; [REDACTED] <[REDACTED]@rhass.org.uk>; [REDACTED] <[REDACTED]@rhass.org.uk>; [REDACTED] <[REDACTED]@royalhighlandcentre.co.uk>; [REDACTED] <[REDACTED]@royalhighlandcentre.co.uk>; [REDACTED] <[REDACTED]@royalhighlandcentre.co.uk>; [REDACTED] <[REDACTED]@crexcell.com>; [REDACTED] <[REDACTED]@crexcell.com>; [REDACTED] <[REDACTED]@uk.g4s.com>; [REDACTED] <[REDACTED]@uk.g4s.com>; [REDACTED] <[REDACTED]@amvalemedical.com>; [REDACTED] <[REDACTED]@amvalemedical.com>; [REDACTED] <[REDACTED]@thisiseventos.co.uk>; [REDACTED] <[REDACTED]@tlcwelfare.co.uk>; [REDACTED] <[REDACTED]@tlcwelfare.co.uk>; [REDACTED] <[REDACTED]@jlmedical.co.uk>; [REDACTED] <[REDACTED]@ksgacoustics.co.uk>; [REDACTED] <[REDACTED]@hassardlicensing.co.uk>; Edinburgh Ops Planning <EdinburghOpsPlanning@Scotland.police.uk>; SFRS.Eastevents <sfrs.eastevents@firescotland.gov.uk>; [REDACTED] <[REDACTED]@nhs.scot>; [REDACTED] <[REDACTED]@nhs.scot>; [REDACTED] <[REDACTED]@edinburghtrams.com>; [REDACTED] <[REDACTED]@edinburghtrams.com>; [REDACTED] <[REDACTED]@LothianBuses.co.uk>; [REDACTED] <[REDACTED]@edinburgh.gov.uk>; [REDACTED] <[REDACTED]@edinburgh.gov.uk>; [REDACTED] <[REDACTED]@edinburgh.gov.uk>; [REDACTED] <[REDACTED]@edinburgh.gov.uk>; [REDACTED] <[REDACTED]@edinburgh.gov.uk>; [REDACTED] <[REDACTED]@edinburgh.gov.uk>; [REDACTED] <[REDACTED]@edinburgh.gov.uk>;
Cc: Public Safety <publicsafety@edinburgh.gov.uk>; PublicSpaces <publicspaces@edinburgh.gov.uk>; [REDACTED] <[REDACTED]@roguecitypro.co.uk>; [REDACTED] <[REDACTED]@roguecitypro.co.uk>; [REDACTED] <[REDACTED]@LothianBuses.co.uk>; [REDACTED] <[REDACTED]@firescotland.gov.uk>; [REDACTED] <[REDACTED]@scotland.police.uk>; [REDACTED] <[REDACTED]@edinburgh.gov.uk>; [REDACTED] <[REDACTED]@crexcell.com>; [REDACTED] <[REDACTED]@crexcell.com>; [REDACTED] <[REDACTED]@scotland.police.uk>; [REDACTED] <[REDACTED]@edinburgh.gov.uk>; [REDACTED] <[REDACTED]@nhs.scot>; [REDACTED] <[REDACTED]@nhs.scot>

Subject: Terminal V EPOG Minutes - Wednesday 4th February 2026 - [REDACTED]

Good evening everyone,

I hope this reaches you well and happy Friday to all.

Please find attached a copy of the minutes from the **Terminal V EPOG** which took place on **Wednesday 4th February 2026**.

If you have feedback/comments, please email me directly.

Thank you to Jack for producing the minutes.

Best wishes,

[REDACTED] - Event and Venue Safety Officer.

The City of Edinburgh Council,
City Chambers, Room 9/49,
249 High Street,
Edinburgh. EH1 1YJ

From: [REDACTED] <[\[REDACTED\]@scotland.police.uk](mailto:[REDACTED]@scotland.police.uk)>

Sent: 08 February 2026 10:13

To: [REDACTED] <[\[REDACTED\]@edinburgh.gov.uk](mailto:[REDACTED]@edinburgh.gov.uk)>

Cc: [REDACTED] <[\[REDACTED\]@scotland.police.uk](mailto:[REDACTED]@scotland.police.uk)>; Edinburgh Ops Planning

[REDACTED] <[\[REDACTED\]@Scotland.police.uk](mailto:[REDACTED]@Scotland.police.uk)>

Subject: RE: Terminal V EPOG Minutes - Wednesday 4th February 2026 - [REDACTED] [OFFICIAL]

Hi [REDACTED]

Grateful for you accommodating me in terms of bumping up the agenda. Could I ask for a slight amendment to the minutes – at point 13 of the police input it refers to 2 sergeant and 14 officers – this relates to the backshift deployment. The dayshift detail is larger given the search requirements.

Perhaps best summarised as “There will be an appropriate policing detail in place commensurate with previous events of similar scale.”

Apologies – will have been my lack of clarity at the time of delivering the input.

Kind regards,

[REDACTED]

[REDACTED]
Superintendent
Operations
Edinburgh City Division
Police Scotland

From: [REDACTED] <[\[REDACTED\]@edinburgh.gov.uk](mailto:[REDACTED]@edinburgh.gov.uk)>

Sent: 08 February 2026 22:21

To: [REDACTED] <[\[REDACTED\]@edinburgh.gov.uk](mailto:[REDACTED]@edinburgh.gov.uk)>

Cc: [REDACTED] <[\[REDACTED\]@edinburgh.gov.uk](mailto:[REDACTED]@edinburgh.gov.uk)>

Subject: FW: Terminal V EPOG Minutes - Wednesday 4th February 2026 - [REDACTED] [OFFICIAL]

Hi [REDACTED],

Please see below.

If you can amend and re-send to me for re-distribution,

Best wishes,

[REDACTED] - Event and Venue Safety Officer.

The City of Edinburgh Council,
City Chambers, Room 9/49,
249 High Street,
Edinburgh. EH1 1YJ

From: [REDACTED] <[\[REDACTED\]@edinburgh.gov.uk](mailto:[REDACTED]@edinburgh.gov.uk)>

Sent: 09 February 2026 08:03

To: [REDACTED] <[\[REDACTED\]@edinburgh.gov.uk](mailto:[REDACTED]@edinburgh.gov.uk)>

Cc: [REDACTED] <[\[REDACTED\]@edinburgh.gov.uk](mailto:[REDACTED]@edinburgh.gov.uk)>

Subject: RE: Terminal V EPOG Minutes - Wednesday 4th February 2026 - [REDACTED] [OFFICIAL]

Thanks [REDACTED], I'll get those to you later today

Yours aye,

[REDACTED]

Events, Public Spaces, & Cultural
Partnerships Assistant

City of Edinburgh Council
City Chambers
249 High Street
Edinburgh EH1 1YJ

From: [REDACTED] <[\[REDACTED\]@edinburgh.gov.uk](mailto:[REDACTED]@edinburgh.gov.uk)>

Sent: 09 February 2026 08:13

To: [REDACTED] <[\[REDACTED\]@edinburgh.gov.uk](mailto:[REDACTED]@edinburgh.gov.uk)>

Subject: RE: Terminal V EPOG Minutes - Wednesday 4th February 2026 - [REDACTED] [OFFICIAL]

FYI

Please add the amendments to this copy.

Best wishes,

[REDACTED] - Event and Venue Safety Officer.

The City of Edinburgh Council,
City Chambers, Room 9/49,
249 High Street,
Edinburgh. EH1 1YJ

From: [REDACTED] <[REDACTED]@edinburgh.gov.uk>

Sent: 09 February 2026 13:46

To: [REDACTED] <[REDACTED]@edinburgh.gov.uk>

Subject: RE: Terminal V EPOG Minutes - Wednesday 4th February 2026 - [REDACTED] [OFFICIAL]

Here you go

Yours aye,

[REDACTED]

Events, Public Spaces, & Cultural
Partnerships Assistant

City of Edinburgh Council
City Chambers
249 High Street
Edinburgh EH1 1YJ

From: [REDACTED] <[REDACTED]@edinburgh.gov.uk>

Sent: 10 February 2026 08:27

To: [REDACTED] <[REDACTED]@edinburgh.gov.uk>

Subject: RE: Terminal V EPOG Minutes - Wednesday 4th February 2026 - [REDACTED] [OFFICIAL]

Perfect, thank you!

Best wishes,

[REDACTED] - **Event and Venue Safety Officer.**

The City of Edinburgh Council,
City Chambers, Room 9/49,
249 High Street,
Edinburgh. EH1 1YJ

From: [REDACTED] <[REDACTED]@edinburgh.gov.uk>

Sent: 10 February 2026 10:55

To: [REDACTED] <[REDACTED]@edinburgh.gov.uk>

Cc: [REDACTED] <[REDACTED]@edinburgh.gov.uk>

Subject: FW: Terminal V Easter PEL and MOL Licence Applications 571349 and 571413

Good Morning [REDACTED],

I'm one of the consultees on PEL and MOL licences for the food health and safety team. I noticed you are the Public Safety consultee on the Terminal V Easter applications saw in your APP notes there was an initial EPOG for the event on 4th Feb. I have been awaiting a response from the applicant in regard to whether they

intend to use lasers (see email below). Before I chase them could you tell me whether this information and any associated risk assessment was shared at the EPOG?

Kind Regards

[REDACTED]

[REDACTED] | Environmental Health Officer | Food Health and Safety | The City of Edinburgh Council, Waverley Court Level 1, 4 East Market Street, Edinburgh, EH8 8BG

From: [REDACTED]@edinburgh.gov.uk> **On Behalf Of** SRWR Roads Events

Sent: 13 February 2026 10:59

To: [REDACTED]@edinburgh.gov.uk>; SRWR Roads Events

[REDACTED]@edinburgh.gov.uk>

Subject: RE: LA ref LA Ref 3999312 - Terminal V - 18th and 19th April 2026

Hi [REDACTED],

Thanks for your SRWR Registration request for the **Terminal V** event from **18 to 20 April 2026**.

Please find attached an updated spreadsheet for the event which has now been registered under LA Ref **3999312**, with all licenses approved.

Please check the details of the registered event and highlight any changes where necessary.

Conflicts Reports

We attach Conflict Reports for within 500m of your event location solely for information purposes. All Events originators should be aware that new Conflicts may be added to the SRWR at any time from the date of event registration. Therefore, it is the Event originator's responsibility to monitor and check conflicts prior to event start date. Conflicts are easily monitored by accessing the left-hand side column of the notice within Aurora, select 'Conflicts', then click on the cog wheel on the lower right-hand side of grid to download.

The SRWR team are here to assist should you have any queries and will issue a final Conflicts Report on the Monday prior to the registered event date.

Kind regards,

[REDACTED]

[REDACTED] | Network Management and Enforcement | The City of Edinburgh Council
Waverley Court | 4 East Market Street | EDINBURGH | EH8 8BG

From: [REDACTED]@edinburgh.gov.uk>

Sent: 13 February 2026 11:49

To: [REDACTED]@edinburgh.gov.uk>; [REDACTED]@edinburgh.gov.uk>

Subject: RE: Terminal V - Saturday 18 and Sunday 19 April 2026 (PS#SM1943)

Hi both,

I have now received a TTRN request and road occupation permit from Crexcell for this event.

This will now have a TTRN which includes:

- Road closures – 3 days
- No waiting, loading and unloading restrictions – 3 days
- Banned Turned – 3 days

Road occupation permit covers:

- TTLS on A8 @ WA2 - 6pm to 11.59pm on Saturday and Sunday
- TTLS on A8 @ Ingliston Road - 6pm to 11.59pm on Saturday and Sunday

There has been one EPOG and there will be no staff on site or in a MACC.

Therefore, can this event please be reassessed for the various criteria below, let me know if you need any further information.

Kind regards,

[Redacted]

[Redacted] | Technician | Citywide Road Events Team | Network Management & Enforcement | Operational Services | Place

The City of Edinburgh Council, Waverley Court, Level G.4, 4 East Market Street, Edinburgh, EH8 8BG |

From: [Redacted]@edinburgh.gov.uk>

Sent: 17 February 2026 11:55

To: [Redacted]@edinburgh.gov.uk>; [Redacted]

[Redacted]@edinburgh.gov.uk>

Subject: RE: Terminal V - Saturday 18 and Sunday 19 April 2026 (PS#SM1943)

Hi [Redacted]

I think this one would be a SMALL (£1000.00). It would only tip into the MEDIUM if there were 2 or more EPOGs (that we were required to attend for our purposes).

[Redacted]

[Redacted] | Senior Transport Team Leader
Network Management & Enforcement | Citywide Road Events Team
The City of Edinburgh Council | Place Management
Waverley Court | 4 East Market Street - Level G.3. | Edinburgh | EH8 8BG

From: [REDACTED]@edinburgh.gov.uk>
Sent: 20 February 2026 14:41
To: [REDACTED]@royalhighlandcentre.co.uk>
Cc: [REDACTED]@royalhighlandcentre.co.uk>
Subject: RE: Terminal V (April Event) - EPOG Document Update.

Hi [REDACTED],

I hope this reaches you well and happy Friday.

Just skimming over all the documents for Terminal V and I have noticed that one of the ADIPS certificates will have expired before the event in April.

The **ADIPS for the Matrix Loop** expires on the **25th March 2026**.

Could you please ask for an updated certificate for this ride.

Best wishes,

[REDACTED] - **Event and Venue Safety Officer.**

The City of Edinburgh Council,
City Chambers, Room 9/49,
249 High Street,
Edinburgh. EH1 1YJ

From: [REDACTED][@royalhighlandcentre.co.uk](mailto:[REDACTED]@royalhighlandcentre.co.uk)>
Sent: 23 February 2026 11:28
To: [REDACTED][@edinburgh.gov.uk](mailto:[REDACTED]@edinburgh.gov.uk)>
Cc: [REDACTED][@royalhighlandcentre.co.uk](mailto:[REDACTED]@royalhighlandcentre.co.uk)>
Subject: Re: Terminal V (April Event) - EPOG Document Update.

Hi [REDACTED],

I've asked the TV team to forward the renewed document as soon as it's available.

I've also set 8th April as the deadline for resubmitting all finalised documentation to you for circulation to the EPOG group, given there aren't any further EPOG meetings scheduled.

Would that date work for you?

Many thanks,

[REDACTED]

Event Manager

From: [REDACTED][@edinburgh.gov.uk](mailto:[REDACTED]@edinburgh.gov.uk)>
Sent: 23 February 2026 4:29 PM

To: [REDACTED]@royalhighlandcentre.co.uk>
Cc: [REDACTED]@royalhighlandcentre.co.uk>
Subject: RE: Terminal V (April Event) - EPOG Document Update.

Hello [REDACTED],

Thank you for the update.

The **8th April** works for me for the circulation of final documentation.

With regards to the event on the weekend of 18th & 19th April, I have pencilled in a site visit on the **Saturday** from **6pm until egress is complete around 11:30pm**. At the moment I have no plans to be on site on the Sunday, providing everything goes well on the Saturday.

I can link in with you nearer the time regarding access to the RHC site, parking and accreditation to the event.

Best wishes,

[REDACTED] - Event and Venue Safety Officer.

The City of Edinburgh Council,
City Chambers, Room 9/49,
249 High Street,
Edinburgh. EH1 1YJ

From: [REDACTED]@royalhighlandcentre.co.uk>
Sent: 23 February 2026 16:53
To: [REDACTED]@edinburgh.gov.uk>
Cc: [REDACTED]@royalhighlandcentre.co.uk>
Subject: Re: Terminal V (April Event) - EPOG Document Update.

 External email >

Hi [REDACTED],

Thanks for letting me know, I'm sure you're looking forward to that Saturday line-up! 😊 I'll share the accreditation details with you as soon as they're available.

Regarding the Council pre-event walkaround, would you be happy to send out the invite? It would likely need to take place on Friday, 17th April, although the timing can be flexible to suit the majority. The Police have already been in touch, asking about the date, as they were hoping to get something in their diary ahead of the busy period.

Many thanks,

[REDACTED]

Event Manager

From: [REDACTED] <[\[REDACTED\]@crexcell.com](mailto:[REDACTED]@crexcell.com)>
Sent: 11 March 2026 10:36
To: [REDACTED] <[\[REDACTED\]@edinburgh.gov.uk](mailto:[REDACTED]@edinburgh.gov.uk)>
Cc: [REDACTED] <[\[REDACTED\]@crexcell.com](mailto:[REDACTED]@crexcell.com)>; [REDACTED] <[\[REDACTED\]@royalhighlandcentre.co.uk](mailto:[REDACTED]@royalhighlandcentre.co.uk)>
Subject: TTRO Change Request

Hi [REDACTED],

Terminal V have asked for an amendment to the TTRO, I have highlighted them in red on the attached document.

I hope there is enough time left to be able to facilitate this

Kind regards,

[REDACTED]

[REDACTED]

Safety & Technical Services
Crexcell Limited.

From: [REDACTED] <[\[REDACTED\]@edinburgh.gov.uk](mailto:[REDACTED]@edinburgh.gov.uk)>
Sent: 12 March 2026 10:36
To: [REDACTED] <[\[REDACTED\]@crexcell.com](mailto:[REDACTED]@crexcell.com)>
Cc: [REDACTED] <[\[REDACTED\]@crexcell.com](mailto:[REDACTED]@crexcell.com)>; [REDACTED] <[\[REDACTED\]@royalhighlandcentre.co.uk](mailto:[REDACTED]@royalhighlandcentre.co.uk)>
Subject: RE: [External] TTRO Change Request

Hi [REDACTED],

Thanks for this, yes, we have time to facilitate this revision.

I'll send you over a draft today for checking.

Kind regards,

[REDACTED]

From: [REDACTED] <[\[REDACTED\]@crexcell.com](mailto:[REDACTED]@crexcell.com)>
Sent: 12 March 2026 10:37
To: [REDACTED] <[\[REDACTED\]@edinburgh.gov.uk](mailto:[REDACTED]@edinburgh.gov.uk)>
Cc: [REDACTED] <[\[REDACTED\]@crexcell.com](mailto:[REDACTED]@crexcell.com)>; [REDACTED] <[\[REDACTED\]@royalhighlandcentre.co.uk](mailto:[REDACTED]@royalhighlandcentre.co.uk)>
Subject: Re: [External] TTRO Change Request

Thanks, [REDACTED]

Kind regards,

[REDACTED]

[REDACTED]

Safety & Technical Services

Crexcell Limited.

From: [REDACTED] <[\[REDACTED\]@edinburgh.gov.uk](mailto:[REDACTED]@edinburgh.gov.uk)>
Sent: Thursday, March 12, 2026 1:05:00 PM
To: [REDACTED] <[\[REDACTED\]@edinburgh.gov.uk](mailto:[REDACTED]@edinburgh.gov.uk)>
Subject: FW: Section 58 application - Terminal V, Royal highland Centre

Hi [REDACTED]

Is there any way to make sure there isn't a charge for this or will it have already been charged??
This will be covered by the event TTRO process.

Cheers,

[REDACTED]

From: [REDACTED] <[\[REDACTED\]@edinburgh.gov.uk](mailto:[REDACTED]@edinburgh.gov.uk)>
Sent: 12 March 2026 13:09
To: [REDACTED] <[\[REDACTED\]@edinburgh.gov.uk](mailto:[REDACTED]@edinburgh.gov.uk)>
Subject: Re: Section 58 application - Terminal V, Royal highland Centre

Hi

When they send it in, say it's free and it won't be charged.

[REDACTED]

From: [REDACTED] <[\[REDACTED\]@edinburgh.gov.uk](mailto:[REDACTED]@edinburgh.gov.uk)>
Sent: Thursday, March 12, 2026 1:11:22 PM
To: [REDACTED] <[\[REDACTED\]@edinburgh.gov.uk](mailto:[REDACTED]@edinburgh.gov.uk)>
Subject: RE: Section 58 application - Terminal V, Royal highland Centre

It looks like he sent it to Road Permits on the 4th February so will it not already be processed?

From: [REDACTED] <[\[REDACTED\]@edinburgh.gov.uk](mailto:[REDACTED]@edinburgh.gov.uk)>
Sent: 12 March 2026 16:15

To: [REDACTED]@edinburgh.gov.uk>
Subject: Re: Section 58 application - Terminal V, Royal highland Centre

Oh I've approved it I think?

From: [REDACTED]@edinburgh.gov.uk>
Sent: 16 March 2026 13:28
To: [REDACTED]@crexcell.com>
Cc: [REDACTED]@crexcell.com>
Subject: RE: [External] TTRO Change Request

Hi [REDACTED],

Please find attached the draft TTRO notice for **Terminal V** to be held on **Saturday 18th** and **Sunday 19th April 2026** at the **Royal Highland Centre**.

Can you please check it for accuracy and confirm that it meets your requirements. Can you please reply within 5 working days?

I can confirm that this event will not require a separate Road Occupation Permit for the use of the TTLs, however, do note that there will be TTLs operating from 6pm to midnight at the following locations:

- A8 at West Access 2; and
- A8 at Ingliston Road

If the TTL information is incorrect please update me with any amendments.

Any questions, please do not hesitate to get in touch.

Kind regards,

[REDACTED]

From: [REDACTED]@edinburgh.gov.uk>
Sent: 16 March 2026 13:30
To: [REDACTED]@crexcell.com>
Subject: FW: Section 58 application - Terminal V, Royal highland Centre

Hi [REDACTED]

Has this permit already been paid for?

It won't be required. I have been advised that if this has been paid for already, I think a refund can be arranged.

Kind regards,

[REDACTED]

From: [REDACTED] <[REDACTED]@crexcell.com>
Sent: 16 March 2026 13:31
To: [REDACTED] <[REDACTED]@edinburgh.gov.uk>
Cc: [REDACTED] <[REDACTED]@crexcell.com>
Subject: Re: [External] TTRO Change Request



Hi [REDACTED]

Thanks for turning this around, It all looks good here.

Kind regards,

[REDACTED]

[REDACTED]

Safety & Technical Services
Crexcell Limited.

From: [REDACTED] <[REDACTED]@edinburgh.gov.uk>
Sent: 16 March 2026 13:34
To: [REDACTED] <[REDACTED]@crexcell.com>
Cc: [REDACTED] <[REDACTED]@crexcell.com>
Subject: RE: [External] TTRO Change Request

Hi [REDACTED]

Thanks for this.

I'll now circulate this draft to our usual colleagues/ Police Scotland for sign off with a view to being able to issue it on Monday 23rd March.

Kind regards

[REDACTED]

From: [REDACTED] <[REDACTED]@edinburgh.gov.uk>
Sent: 16 March 2026 13:45
To: [REDACTED] <[REDACTED]@edinburgh.gov.uk>; Edinburgh Ops Planning
[REDACTED] <[REDACTED]@Scotland.pnn.police.uk>
Subject: Draft TTRO notice for Terminal V on Saturday 18th and Sunday 19th April 2026

Dear All,

Please find attached a draft TTRO notice and traffic management plans for the event below:

Event: Terminal V
Location: Royal Highland Centre, (Ward 01)
Event Date(s): Saturday 18th and Sunday 19th April 2026
Restriction Date(s): Friday 17th to Monday 20th April 2026
Restrictions: Road closure, banned turn and no waiting, loading & unloading restrictions.
Temporary Traffic Signals: Location 1 of 2 - A8 at West Car Park Exit
Location 2 of 2 - A7 at Ingliston road
Both locations proposed to be operational from 6pm to midnight on Saturday and Sunday.

Patrick, can you please look over the attached documents and give approval if everything is satisfactory and that there are no conflicts with other works at this time.
Edinburgh Ops Planning, can you please look over the draft notice and I'd be grateful of any comments or objections you have to its contents.

Can I ask that you respond within 5 working days even if you have no comments?

If I have not heard back from you within 5 working days I will assume it is ok to proceed with this TTRN.


If you require any further information please do not hesitate to get in touch.

Kind regards,

[Redacted]

[Redacted] I Technician I Citywide Road Events Team I Network Management & Enforcement I Operational Services I Place
The City of Edinburgh Council, Waverley Court, Level G.4, 4 East Market Street, Edinburgh, EH8 8BG I

From: [Redacted] <[\[Redacted\]@royalhighlandcentre.co.uk](mailto:[Redacted]@royalhighlandcentre.co.uk)>
Sent: 18 March 2026 12:23
To: [Redacted] <[\[Redacted\]@edinburgh.gov.uk](mailto:[Redacted]@edinburgh.gov.uk)>
Cc: [Redacted] <[\[Redacted\]@royalhighlandcentre.co.uk](mailto:[Redacted]@royalhighlandcentre.co.uk)>; [Redacted] <[\[Redacted\]@royalhighlandcentre.co.uk](mailto:[Redacted]@royalhighlandcentre.co.uk)>; [Redacted] <[\[Redacted\]@hassardlicensing.co.uk](mailto:[Redacted]@hassardlicensing.co.uk)>
Subject: Terminal V capacity

 External email >

Morning,

Sorry for the slight delay – I was getting Rogue to double check with Terminal V that once we changed these figures we would not be changing again.

So, the revised capacity for Terminal V will be

Sat 12,500
Sun 10,000

All plans are being updated to reflect this capacity. Medical and Security have revised their numbers and we would appreciate if you could help us out with re assuring the police that these are the numbers we will be working to

Niall is copied in and will keep us on track with paperwork submission

Thanks

Head of Events and Public Safety

From: [REDACTED]@edinburgh.gov.uk>
Sent: 18 March 2026 12:43
To: [REDACTED]@edinburgh.gov.uk>
Subject: FW: Terminal V capacity

FYI below.

Best wishes,

[REDACTED] - **Event and Venue Safety Officer.**

The City of Edinburgh Council,
City Chambers, Room 9/49,
249 High Street,
Edinburgh. EH1 1YJ

From: [REDACTED]@edinburgh.gov.uk>
Sent: 18 March 2026 12:45
To: [REDACTED]@royalhighlandcentre.co.uk>
Cc: [REDACTED]@royalhighlandcentre.co.uk>; [REDACTED]
[REDACTED]@royalhighlandcentre.co.uk>; [REDACTED]@hassardlicensing.co.uk>
Subject: RE: Terminal V capacity

Hi [REDACTED],

Thank you for your email and confirmation of the revised capacity changes for Terminal V.

[REDACTED] and I will be having a catch up call after 1pm so I will hopefully be able to update you thereafter.

Best wishes,

██████████ - Event and Venue Safety Officer.

The City of Edinburgh Council,
City Chambers, Room 9/49,
249 High Street,
Edinburgh. EH1 1YJ

From: ██████████@edinburgh.gov.uk>

Sent: 19 March 2026 09:51

To: ██████████@roguecitypro.co.uk>

Subject: Terminal V 2026 - Section 89 Inspections - Friday 17th April 2026

Morning ██████████,

I hope this reaches you well.

As the diary's get more manic by the passing week I thought I would drop you a message to confirm the Section 89 Inspections for the forthcoming **Terminal V event on the 18th & 19th April.**

Presently, we have 3 inspections pencilled in, one for the Thursday and two on the Friday, however if it suits the event planning we could arrange all 3 inspections for the Friday, commencing from around 12 noon if this suits you. I am more than happy to work around what suits you guys.

Speak to you soon.

Best wishes,

██████████ - Event and Venue Safety Officer.

The City of Edinburgh Council,
City Chambers, Room 9/49,
249 High Street,
Edinburgh. EH1 1YJ

From: ██████████@roguecitypro.co.uk>

Sent: 19 March 2026 11:50

To: ██████████@edinburgh.gov.uk>

Subject: Re: Terminal V 2026 - Section 89 Inspections - Friday 17th April 2026

Hi Mate

Yeah that's no problems

We have made some changes to the structures but just waiting on final drawings over

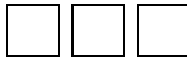
All still the same idea and made by Stage hire but just different configurations !



Senior Project Manager, He/Him

☐ ☐ www.roguecitypro.co.uk

☐ @roguecitypro.co.uk



From: [redacted]@edinburgh.gov.uk>

Sent: 19 March 2026 13:56

To: [redacted]@roguecitypro.co.uk>

Subject: RE: Terminal V 2026 - Section 89 Inspections - Friday 17th April 2026

No problem at all.

Speak to you soon.

Best wishes,

[redacted] - **Event and Venue Safety Officer.**

The City of Edinburgh Council,
City Chambers, Room 9/49,
249 High Street,
Edinburgh. EH1 1YJ

On Thu, 19 Mar 2026 at 14:29, [redacted]@edinburgh.gov.uk> wrote:

Hi [redacted]

I hope this reaches you well.

Just a little update.....

I have spoken to [redacted] regarding the licence application and the revised capacity figures for the forthcoming Terminal V event next month. He has advised me that he has passed this up the line for review and will get back to me as soon as possible.

I have also spoken with [redacted] at Police Scotland regarding the changes to the capacity figures, stewarding and medical provision for the event. [redacted] is looking for clarification from a licencing perspective that the lower capacity figures will be apparent on the licence before reviewing the policing numbers for the event.

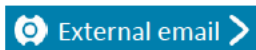
As soon as I hear back from [redacted] I will be in touch.

Best wishes,

[redacted] - **Event and Venue Safety Officer.**

The City of Edinburgh Council,
City Chambers, Room 9/49,
249 High Street,
Edinburgh. EH1 1YJ

From: [REDACTED]@hassardlicensing.co.uk>
Sent: 19 March 2026 14:33
To: [REDACTED]@edinburgh.gov.uk>
Cc: [REDACTED]@royalhighlandcentre.co.uk>; [REDACTED]
[REDACTED]@royalhighlandcentre.co.uk>; [REDACTED]
[REDACTED]@royalhighlandcentre.co.uk>; [REDACTED]@hassardlicensing.co.uk>
Subject: Re: Terminal V capacity



[REDACTED]
Update much appreciated.

It goes without saying but if you/[REDACTED] need anything from me re the amendment please let me know.

Thanks
[REDACTED]

From: [REDACTED]
Sent: 23 March 2026 18:13
Subject: TTRO notice for Terminal V at the Royal Highland Centre - Saturday 18th and Sunday 19th April 2026

Dear All,

Please find attached for your information, details of the Temporary Traffic Regulation Order for the event below.

Event:	Terminal V
Location:	Royal Highland Centre (Ward 01)
Event Date(s):	Saturday 18th and Sunday 19th April 2026
Restriction Date(s):	Friday 17th to Monday 20th April 2026
Restrictions:	Road closure and no waiting, loading & unloading restrictions and banned turn.

Location 1 of 2 - A8 at West Car Park Exit

Temporary Traffic Signals:

Location 2 of 2 - A7 at Ingliston road
Both locations proposed to be operational from 6pm to midnight on Saturday and Sunday.

Please note, you have received this email as you are on a distribution list for notification of TTROs for Events. Should you no longer require this information, or wish to have your email address removed from, altered or updated on this list then please respond to this email requesting this.

Kind regards,

[Redacted]

[Redacted] I Technician I Citywide Road Events Team I Network Management & Enforcement I Operational Services I Place

The City of Edinburgh Council, Waverley Court, Level G.4, 4 East Market Street, Edinburgh, EH8 8BG I

From: [Redacted]@edinburgh.gov.uk>

Sent: 23 March 2026 18:16

To: Edintravel <edintravel@edinburgh.gov.uk>

Subject: FW: TTRO notice for Terminal V at the Royal Highland Centre - Saturday 18th and Sunday 19th April 2026

Hiya,

A little additional info for yourselves with TM drawings attached (it's the usual) and the temp light timings below:

[Redacted]

From: Airport Operations Manager [Redacted]@edinburghairport.com>

Sent: 24 March 2026 03:23

To: [Redacted]@edinburgh.gov.uk

Cc: [Redacted]@edinburghairport.com>

Subject: RE: TTRO notice for Terminal V at the Royal Highland Centre - Saturday 18th and Sunday 19th April 2026

Hi [Redacted],

Thank you for sharing the attached.

Can I confirm that Airport fuel tankers will still be able to have access throughout in order to make their deliveries.

Kind regards

[Redacted]

[REDACTED]
Airport Operations Manager

Airport Control, Fire and Resilience

From: [REDACTED] <[\[REDACTED\]@edinburgh.gov.uk](mailto:[REDACTED]@edinburgh.gov.uk)>
Sent: 24 March 2026 10:26 AM
To: [REDACTED] <[\[REDACTED\]@royalhighlandcentre.co.uk](mailto:[REDACTED]@royalhighlandcentre.co.uk)>; Airport Operations Manager
[REDACTED] <[\[REDACTED\]@edinburghairport.com](mailto:[REDACTED]@edinburghairport.com)>
Cc: [REDACTED] <[\[REDACTED\]@edinburghairport.com](mailto:[REDACTED]@edinburghairport.com)>
Subject: FW: TTRO notice for Terminal V at the Royal Highland Centre - Saturday 18th and Sunday 19th April 2026

Hi [REDACTED],

Would you be able to answer [REDACTED]'s query below regarding tanker access during the upcoming Terminal V event (I think the answer is yes but would be ideal if you can confirm one way or the other).

[REDACTED], could you confirm (for my benefit) what route the tankers use.

Kind regards,

[REDACTED]

[REDACTED] I Technician I Citywide Road Events Team I Network Management & Enforcement I Operational Services I Place
The City of Edinburgh Council, Waverley Court, Level G.4, 4 East Market Street, Edinburgh, EH8 8BG I

From: [REDACTED] <[\[REDACTED\]@edinburghairport.com](mailto:[REDACTED]@edinburghairport.com)>
Sent: 24 March 2026 16:11
To: [REDACTED] <[\[REDACTED\]@edinburgh.gov.uk](mailto:[REDACTED]@edinburgh.gov.uk)>; [REDACTED]
[REDACTED] <[\[REDACTED\]@royalhighlandcentre.co.uk](mailto:[REDACTED]@royalhighlandcentre.co.uk)>; Airport Operations Manager
[REDACTED] <[\[REDACTED\]@edinburghairport.com](mailto:[REDACTED]@edinburghairport.com)>
Subject: Re: TTRO notice for Terminal V at the Royal Highland Centre - Saturday 18th and Sunday 19th April 2026

Hi [REDACTED],

Tankers take the following route;

Eastfield Road > Fairview Road > Almond Drive > Almond Road > Fuel Farm at Control Post 3

It is this same route in reverse for their exit with deliveries taking place through the day and night.

Apologies, I don't have a copy of the TTRO but the only impact will be if Almond Drive is affected as part of the order. And even with that, tankers should be able to use Jubilee to enter, so the impact would be to exiting tankers.

Thanks,

[REDACTED]

[REDACTED] | Operational Resilience Lead

From: [REDACTED]@edinburgh.gov.uk>

Sent: 24 March 2026 16:34

To: [REDACTED]@edinburghairport.com>; [REDACTED]
[REDACTED]@royalhighlandcentre.co.uk>; Airport Operations Manager
[REDACTED]@edinburghairport.com>

Subject: RE: TTRO notice for Terminal V at the Royal Highland Centre - Saturday 18th and Sunday 19th April 2026

Hi All,

I was just about to hit send on the email below when [REDACTED]'s came in so think it's all good for Terminal V.

[REDACTED]

Hi [REDACTED]

Perfect, thanks for that, I was thinking that may be their route (I'm sure I saw them doing this when out onsite during Summer Sessions) but didn't like to assume as I know things can change.

[REDACTED] – you may want to double check but I think the tankers will be fine as the TTRO/ TM drawing allows for vehicles to travel on Eastfield Road > Fairview Road (as far as Almond Drive) > then on to Almond Drive.

Kind regards,

[REDACTED]
